



*know before you go*

## PCB ANNUAL CONFERENCE

April 15-16, 2019

Eden Resort & Suites

222 Eden Road | Lancaster, PA 17601

717-569-6444

### *conference etiquette*

**Dress code:** business casual. **Room temperatures** will vary throughout the hotel. A light sweater or jacket is suggested. Please **turn off cell phones and other electronic devices** or change them to silent if necessary. Please step outside of the training room when responding to a text or call. **It is the expectation that participants are to remain in their selected training until conclusion.** If you leave a training early, you must notify a PCB staff member.

### *certificate of attendance*

To obtain your certificate of attendance for the conference, you must complete the online evaluation for each training you attended. PCB will email you a link to the evaluation shortly after the conclusion of the conference.

### *exhibit location*

The Exhibit Hall is located in The Courtyard and can be found to the left of Arthur's Terrace.

### *give-aways*

PCB will be using text messages to award give-a-ways throughout the conference. If you wish to be removed from this system, please see a PCB staff member.

### *training locations*

All training rooms are located down the hall to the right of the lobby and then turning left at the first hallway.

### *restroom locations*

Across the lobby from the hotel check-in and across the hall from the Crystal Ballroom.

### *dining*

Garfield's Food & Spirits, Arthurs's Terrace, and Encore Lounge are all located at the hotel. There is a Sheetz conveniently located next to the hotel, and many local quality dining options.

### *meetings*

A schedule of the local AA meetings can be found here: [www.lancasteraa.org](http://www.lancasteraa.org). A schedule of the local NA meetings can be found here: [http://www.marscna.org/meeting/LCANA\\_current.pdf](http://www.marscna.org/meeting/LCANA_current.pdf).