**Employee**

- Where I see myself in the future (my career and/or professional growth goals)
- What I see as my strengths and talents
- What I see as my development opportunities
- What I see as possible development actions for me

**Manager**

- Where you see me in the future (growing in current job or taking on new responsibilities)
- What you see as my strengths and talents
- What you see as my development opportunities
- What you see as possible development actions for me

**Development Plan**

I will commit to and you will support for this year